

December 1999

TO ALL MEMBERS AND CORRESPONDENTS

Dear Sirs

MILLENNIUM PROBLEMS - COMMUNICATIONS CONTINGENCY PLAN

All Members and Correspondents will be aware of the potential for communication difficulties due to the 'millennium bug' after midnight on the 31 December 1999.

In addition to being closed over the New Year weekend of Saturday 1 January and Sunday 2 January 2000, the Managers' London office will be closed on Monday 3 January due to a public holiday. However, the Managers' offices in Hong Kong and Piraeus will be open on Monday 3 January.

As usual, in the event of an incident over the holiday period, Members should first contact the Club's relevant local correspondents, whose details can be found in our List of Correspondents or on our website: <http://www.lssso.com>. In addition, all Claims Directors, Associate Directors, Claims Executives and Claims Handlers in London, Hong Kong and Piraeus can be contacted on their usual out of office numbers.

The Managers have also taken the precaution of setting up emergency mobile telephone numbers for Directors and Associate Directors using three separate network providers, to reduce the chances of communication difficulties. These are shown overleaf and will continue to be operable until 4 January or, in the case of serious difficulties, until such time as standard communications are known to be fully operable.

Yours faithfully,
A. BILBROUGH & CO. LTD.
(MANAGERS)

LONDON OFFICE

	<u>Home No.</u>	<u>Emergency Mobile No.</u>
Claims Directors		
I Ferguson	01483 892707	07989243051
L Johnson	01689 858840	07788587430
P Hinton	020 7378 8878	0802787698
Associate Directors		
S Roberts	01622 820207	0410005985
G Stevens	020 8297 7894	07801393068
Claims Executives		
D Avenell	01892 833460	
P Bixley	01787 269031	
M T Bucknall	01223 212229	
I Carter	01435 867322	
S J D Chapman	01435 873170	
A A Crawford	01342 826997	
P J Dul	020 8892 0580	
M E Hughes	01279 842983	
R I Jones	020 8994 0279	
Miss A Kalathakis	020 7481 2905	
G C Wilkins	020 7228 7877	
Claims Handlers		
I Barr	020 7498 1709	
M A Berry	01634 360341	
K Li	020 7474 6370	
Miss M Maresky	020 8906 0848	
D McHarg	020 7639 6884	
Mrs S Moyle	01732 354518	
Miss C Mulvihill	07971 107441	
T Nicholson	01245 466944	
P N Papalazarou	020 7419 7982	
Miss J Pavlidis	020 7243 0802	

HONG KONG OFFICE

	<u>Home No.</u>	<u>Mobile No.</u>
Associate Director		
J A H Williams	852 2501 0101	852 9095 6670
Claims Executives		
R Chan	852 2976 0872	852 9155 6986
S King	852 2546 5200	852 9155 2456
Claims Handler		
W H Chu	852 2785 5234	

GREEK OFFICE**Home No.****Mobile No.****Associate Director**

I Gooch

301 895 4930

309 4459 4918

Claims Executives

P J Skinner

301 894 7200

J R Warman

301 895 8417